

# **Kitchener Elementary School PAC - Meeting Minutes**

December 14, 2016 @ 6:30pm

## **In attendance**

Tommasina Mele (Co-Chair), Tracey Mayede-Lok (Co-Chair), Janice Chiem (Treasurer), Kristina Murray (Secretary), Paola Arletto, Wiljo Lum, Victoria Louie, Nikki Levis and Kristy Dellebuur O'Connor

## **Staff**

Chris Philips (Head Teacher), Bryan Tesan (Teacher)

### **1. Call to Order**

- Meeting was called to order at 6:35pm.
- November 2016 minutes were accepted - moved by Tommasina, seconded by Nikki and passed unanimously.

### **2. Principal's and SPC Report – Deb Taylor**

- Deb Taylor absent - no report

### **3. Treasurer's Report – Janice Chiem**

#### **November 2016 Activities:**

Subway hot lunch in November raised net proceeds of \$200. Funds were collected and deposited in Oct.

Funds from GM test drives (2015 & 2016) – \$1275 raised in 2015, \$2325 raised in 2016. Each year GM issued payment to the school instead of Kitchener PAC, so the funds sit in a PAC designated account under the school's bank account. The unused balance from 2015 is currently at \$532.84. PAC has requested these funds, totaling \$2857.84, be transferred directly to Kitchener PAC so PAC can better track and use these funds.

In November PAC paid for a gift basket to GM for the successful test drive fundraiser. The school agreed to pay for half the cost, being \$26.73. (WIP)

#### **Disbursements:**

Disbursements from our General Account totalled \$8,921:

Gift basket to GM	\$53
DeVry Greenhouses (poinsettias)	1312
Classroom funds	3600
Fieldtrip funds	3956

Disbursements from our Gaming Account totalled \$43 for library resources.

Below is a high-level summary of the financial results for the 5 months ending November 30, 2016 (removed for security of public viewing).

#### **4. DPAC Report – Kristina Murray**

- Presentation was given on the Aboriginal Perspective and the Redesigned Curriculum – please see DPAC website and review the minutes for details on the presentation.
- School District is still looking into “Bring Your own Device to School (BYOD)”. There are issues with Wi-Fi access that need to be resolved first.
- January PIE “Elementary School Age Online Safety” - Wednesday, January 25 at Maywood Elementary. Register via DPAC website: <http://www.burnabydpac.com/>

#### **5. Recaps/Updates – Co-Chairs**

- Edo lunch went well with 135 orders and net proceeds of \$250. Can the Edo and Subway lunch days can be added to the school calendar? Mr. Phillips will check with Ms. Taylor.
- Purdy’s and Poinsettiia’s – sales for both went well. Big thank you to Paola, America, Claude and Kristen for running these fundraisers.
- Pancake Breakfast – Tracey and Tommasina: Shirmy will pick up Starbuck’s coffee. Volunteers will be emailed with their tasks. Kristina will drop off the propane tanks at 7:15am. Juice boxes for each student. Set-up is starting at 7:30am. Kristy picked up the Pancake mix at Save-on-Foods.
- Trivia Night – Bryan and Kristy: Packages went home to all grade 5’s last week. Requests for tickets from the grade 5 families is due next week. Deb is looking into extra tables for Trivia Night. Trivia judges, Liquor License, and permission from School Board is all taken care of. One piece of pizza included in ticket price. Take ticket to pizza table and exchange. More pizza will be ordered if requested and bought by people if they want more. Plates will be needed for pizza (Kristy will ask Dorothy to add plates to her decoration set-up list). Doors open at 6pm, trivia starts at 7pm, pizza delivered at 6:15pm. Selling small bags of chips.
- Silent Auction items – Paola: lots of gift certificates, not a lot of gifts/large items, so we’ll be doing the class baskets again this year. A notice will go out in early January to ask everyone to bring in items for each class themed basket. Themes: movie night, game night, baking//cooking, spa/beauty, birthday.

#### **6. New Business**

- Crosswalk Safety - Kristina reviewed notes from Doug Louie of City of Burnaby: see attached “Appendix 1”.
- Safeteen/Saleema Noon – Nikki: are these things happening at the school – Safeteen is in the budget for grade 6/7 in 2018. Saleema Noon is brought in by the school for the kids and hosted by the PAC for parents. Mr. Phillips will ask Deb Taylor if she is booked again.

- Literacy week – January 23-27, 2017.

**7. Adjournment:** Meeting was adjourned at 7:46pm by Tommasina Mele.

**Next Meeting:** Wednesday, January 11, 2017 at 6:30pm.

## Appendix 1

Doug Louie – Jan 17, 2014

- Proper sidewalk bulges at William and Gilmore are coming in 2014
- Sidewalk obstruction – will check and have fixed
- There's a "trial" 40km max North of Hastings
- Parents pointed out congestion and construction on Gilmore – Doug said it's all over Burnaby
- North of Hastings – the residents paid for the speed humps
- Cannot put speed humps on Gilmore because it's a "collector route"
- Speed humps on William – need a request from a William resident
- Eventually there will be sidewalks on McDonald
- Cascade Heights has crosswalk lights on Smith – Doug said because it's a destination school
- Can we get a flashing crosswalk light? Doug – no, it's only for busier streets
- Doug wants to be universal and fair to all schools
- Our PAC can send a letter to the houses on William Street to get them to initiate speed humps
- Just one person needs to call city, then a petition goes to neighbours
- More signage further North on Gilmore? Doug thinks we have enough/lots.
- Our crosswalk is not visible. We shouldn't have to put out cones.
- Doug/City will do a review once the Aviara is done
- Asked Doug to tell us what he can recommend we do? Should we go to the Mayor? Write letters? Doug said he reviewed the area and gave solutions. Yes, he knows it's busy but are more things warranted?
- Doug will move the signs
- Parents are asked to send license plates to RCMP of reckless drivers, speeders
- Call Speed Watch – they start at 9am
- Re-paint the sidewalk in front of school?