

Kitchener Elementary School PAC - Meeting Minutes

May 10, 2017 @ 6:30pm

In Attendance

Tracey Mayede-lok (Co-Chair), Tommasina Mele (Co-Chair), Janice Chiem Treasurer), Kristina Murray (Secretary), Kristen Valente, Paola Arletto, America Nunez, Nikki Levis and Sherri Boljuncic.

Staff

Deb Taylor (Principal)

1. Call to Order

- Meeting was called to order at 6:35pm.
- April 2017 minutes were accepted – moved by Tommasina, seconded by Tracey and were passed unanimously.

2. Principal's and SPC Report – Deb Taylor

- see attached Appendix A.

3. Treasurer's Report – Janice Chiem

April 2017 Activities:

Subway hot lunch in April raised net proceeds of \$117. Funds collected (\$465) were deposited in May.

\$6,000 of our short term investments were redeemed to advance funds to the school for purchase of approved teachers' wish-list items.

Disbursements:

Disbursements from our General Account in April totaled	\$14,908:
Teachers' wish-list (from General Funds)	\$14,500
Subway (April hot lunch)	348
Platform cart	34
Stamps for Trivia Night thank you's	27

Disbursements from our Gaming Account in April totaled \$292 for Reggio materials, approved from the previous school year.

4. DPAC Report – Kristina Murray

- Not able to attend next meeting as it's the same night as Saleema Noon parent presentation.
- New DPAC Reps are needed for Kitchener next year. Information is on the DPAC website at www.burnabydpac.com.

5. Recaps/Updates – Co-Chairs

- GM Drive 4 Our School – Kristen: 84 forms were submitted and \$2,100 was raised. A big thank you to Kristen for organizing and running this fun event! This will be the last GM event at Kitchener as Kristen feels that not enough parents and teachers came out to support it and it's possibly not worth it for GM to spend their time. Other schools have raised up to \$8,000.
- Sports Day – Tracey: Pizza order forms have been sent home for students not on the hot lunch program. 13 parents are needed to help deliver pizza and juice on Friday, May 19. Please let Tracey know if you can help. Tracey is getting Starbucks coffee and will go shopping for juice boxes, water and muffins/loaves. America and Paula will buy hot dog supplies and sell them at the concession. (Deb mentioned that we should start working towards supplying "Healthy Food Guidelines", ie. turkey or chicken dogs and whole wheat buns). Freezies are being donated by Vancity.
- Teacher's Luncheon - Tracey: on June 15. Catering may be done by Trattoria/ Italian Kitchen.
- Year-end BBQ/Welcome to Kindergarten - Tracey: Wednesday, June 7 from 3:15-6:00. Tracey will contact Pro-organics for vegetables for the burgers. David will be cooking again. Let Tracey know if you can volunteer at the BBQ.
- School-wide event – Deb: A Circus School will be coming to the school in June. The instructors will be at the school and Willingdon Park – bouncy castles, tight wire, juggling, etc.

6. New Business

- 2017/2018 PAC Executive: a new Co-Chair, Secretary and DPAC Reps are needed for the 2017/2018 school year. The AGM will be in June or September (to recruit new K parents).

7. Adjournment: Meeting was adjourned at 7:50pm by Tommasina Mele.

Next Meeting: Wednesday, June 14, 2017 at 6:30pm.

Appendix A

Principal's May PAC Report

- The year seems like it is quickly coming to an end. We have had an increase of Kindergarten students and with the Supreme Court decision which impacts class size and composition we will be organizing 14 divisions next year. Also there will be straight Kindergarten classes next year.
- Mrs. Minichiello has announced her retirement. She will be missed but she says that she may come back to do some TTOC relief in Music when she is not busy with her granddaughter! Also Mrs. Hynes will be leaving us to work in Coquitlam as this will decrease her travel time.
- Miss Allocca will end her contract in June. We hope she will be part of or Kitchener staff again some time.
- Events coming up:
 1. Cathy Blythe will be offering a parent presentation to explain the content that she will be sharing with your children. It will be held on May 15 from 6:30 – 8:00 pm in the small gym. Your children will be attending an age related presentation on Tuesday.
 2. We are having a female soccer woman come to play soccer with interested Grade 3-7 students on two different lunches. The girls will take over the field at lunch on those days.
 3. We have a BC Heroes presentation on Thursday at 9:15. They will focus on the attributes of H.A.W.K. S.
 4. Sport's Day is on May 19 and the House teams are well into learning their cheers and painting their banners.
 5. The Volunteer Tea will be held on May 30 at 1:30. Please plan to join us. It will be held in the library.
 6. Celebration of Learning Assembly will be on May 31 at 1:15. We will be celebrating the accomplishment of our Track team among other things.
 7. Thursday June 1 we will be having a LOCKDOWN Assembly at 9:15. If you hear 5 bells, please remember it is a drill. We will send a notice home informing parents of this
 8. Just a reminder that there will an early dismissal on June 2 at 2:10. Staff will be using this time to begin organizing classes for next year

As you can see it is a very busy time! We hope the weather continues to warm up. Please remind your children of appropriate dress for the warmer weather and the need to wear hats, sunscreen, and bring water bottles.

Respectfully submitted,

Deb Taylor