

Minutes of the Kitchener PAC Meeting

6:30PM - Thursday, March 5, 2015

Present: Melody Eng (President), Kristina Murray (Secretary), Janice Chiem (Treasurer), Victoria Louie, Nikki Levis, Sherri Boljuncic, Vanessa Mar, Carles Galindo and Doreen Lee

Staff: Anthony Yam (Principal)

1. Call to Order: The meeting began at 6:30pm. The February 2015 minutes were reviewed and accepted. Moved by Melody, seconded by Sherri. All in favour; passed.

2. Principals and SPC Report – Anthony Yam:

- a. March 31st is Intermediate Choir at MJF Theatre.
- b. April 1 is class photo day.
- c. Food scraps program – won't fine schools until Sept. 2015. Food scrap containers will be in halls for food scraps and moved by Custodian to larger bin. Starting after Spring Break. Educate the kids to do it properly so school doesn't get fined.
- d. Education Fund – some money left over to go towards more teaching time - now have an extra .2 teacher hours (1 day/week).
- e. Simon Hong is the new counsellor. Counselling hours have been bumped up to all day Tues and Thurs every week. Sarah Joy Hopkins will be returning after Spring Break and will slowly ease back into the position.
- f. Computer update – the staff decided to upgrade the Library and Learning Services computers instead of getting laptops. Will help alleviate the pressure on use of computer lab. School can do this with own funds. The bin of iPads to sign out is now at 11 and the goal is to have 15. So instead of laptops, the staff is asking for 4-8 more iPads (long term goal is 30 in total for students, plus 12 for teachers). Both the iPads and microscopes are needed, so therefore will be on the wish-list until they are bought. Nikki motioned to provide \$4000 to buy 8 iPads in order to get the process going before next year begins. Seconded by Sherri. All in favour; passed. Note: Since microscopes are an immediate delivery and iPads take longer (they have to go through Schou to be programmed), it was decided to fund the iPads now so they are ready for next year and the walkathon fundraiser could be focussed on raising money for the microscopes.

3. Treasurer's Report - Janice:

February 2015 activities:

No fundraising activities were held in February.

We received a \$200 donation from Vancity.

Disbursements:

Disbursements from our Gaming Account included \$39 for Pancake Breakfast supplies.

Below is a high-level summary of financial results for the eight months ending Feb 28, 2015:

	General	Earthquake	Gaming
Per Financial Records (GL)			
Beginning Cash Balance @ Jul 1, 2014	25,524	1,081	2,080
YTD Net Revenue	7,212	-	5,844
YTD Expenditures	(10,887)	-	(469)
YTD Net Rev over Exp	(3,675)	-	5,375
Ending Cash Balance @ February 28, 2015	21,849	1,081	7,455
Per Bank Statement			
Cash in Bank	6,404	1,081	8,085
Less: Outstanding Cheques	-	-	(630)
Cash (Float for various events)	50		
ST Investments	15,195		
	21,849	1,081	7,455

Total cash and investments at February 28, 2015 is \$30,385

Remaining fundraising budgeted	3,000
Remaining expenditures budgeted	<u>(11,700)</u>
Projected cash balance @ Jun30'15	21,685
Compared to opening balance	28,685

4. DPAC Report – Melody:

- a. Parent feedback is requested regarding the District shortfall (\$29 million for whole province). Please email info@burnabydpac.com with comments or ideas.

5. Recaps:

- a. None at this time.

6. Updates:

- a. Fun Night Out – the Old Admiral Pub has been asked to supply us with available dates. If anyone can help with this event, please let Victoria or Melody know. **ACTION: Victoria**

7. New Business:

- a. Sherri asked if the Agenda could go out earlier with the Kitchener weekly info email so that it gets out to all Kitchener parents. Melody and Anthony will ensure this is done. **ACTION: Melody and Anthony**
- b. Sports Day colours – can parents be informed of their child’s house colour ahead of time for planning purposes? Yes, Anthony said it will come out after Spring Break.
- c. Celebration of Learning and “Look-alike Day” is Thursday, April 2. Assembly will begin just after 9am.
- d. Emergency Preparedness presentation will be at Alpha Secondary on Monday, April 13, 7pm in the library. All Burnaby parents are welcome to attend.
- e. Free Geek week will be May 25-29. During that week there will be a presentation on electronic recycling and they will have a computer to give away as a prize. Could also do a community shredding day (one school made \$700 in 3 hours). **ACTION: Melody**
- f. Composting – are there plans for the kids to speak on it this year? Not at this time.
- g. Can student led conferences be earlier? They were planned for Feb 2015, but due to labour dispute it is delayed to April this year. Will be Feb next year.

Meeting adjourned at 7:35pm. The next PAC meeting is **April 9, 2015 at 6:30pm**.
Please arrive early to get settled and read the minutes.